

Sharing your MET Results

A GUIDE FOR TEST TAKERS



Congratulations!

You've worked hard and proven your English skills with MET.

So what's next?

One of the great features of MET is that you can share your results with recognizing organizations quickly and easily through our customer portal. To share your results, follow the steps in this guide.

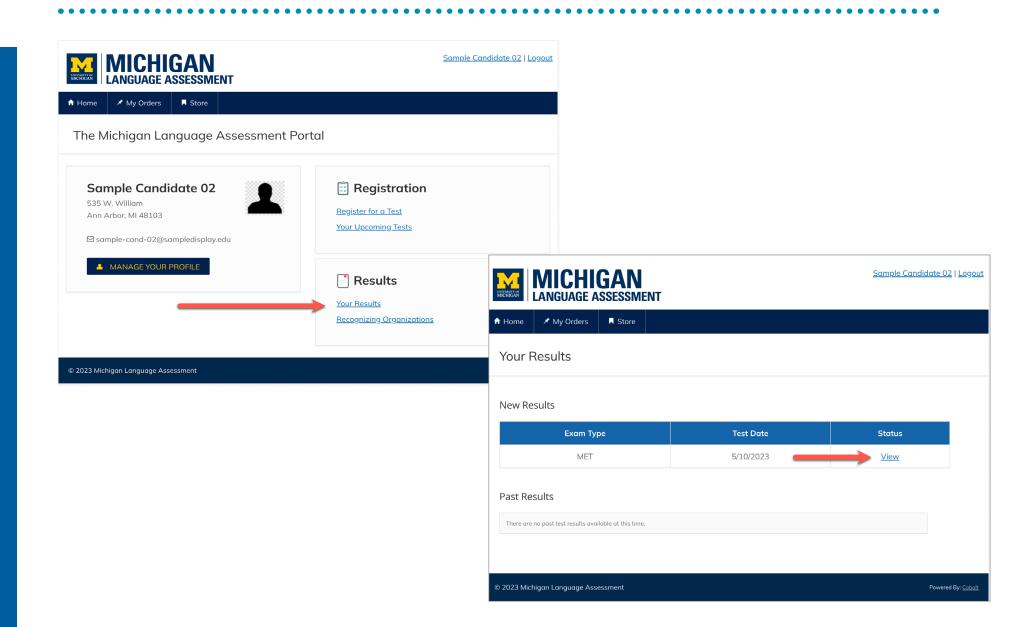


Log into the customer portal my.michiganassessment.org

If you have not logged into the portal before, click on "Forgot your password" at the login screen, and then enter the email address you used to register for MET.
Do not create a new account.

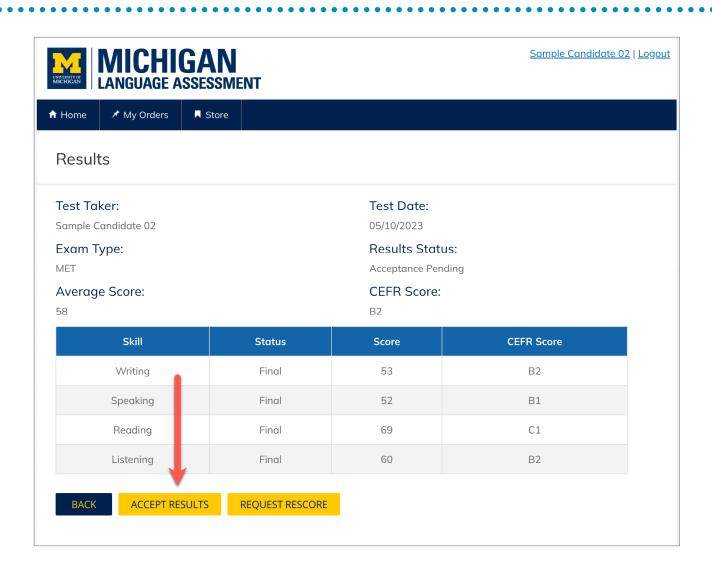
★ Home ★ My Orders ■ Store Log In or Create an Account Login Email Address CREATE AN ACCOUNT Remember Me Forgot your password? LOGIN © 2023 Michigan Language Assessment Powered By: Cobalt

Click "Your Results" and then click "View" to see your results.

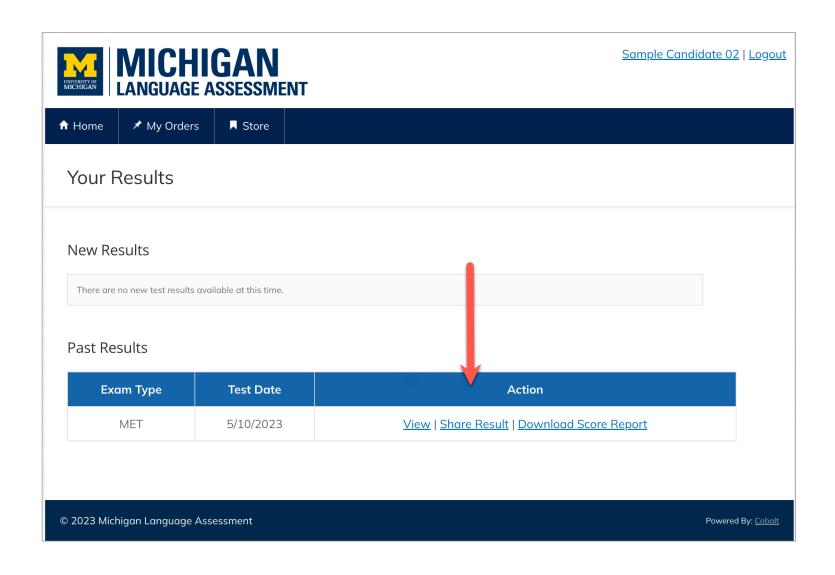


To accept your results, select "Accept Results."

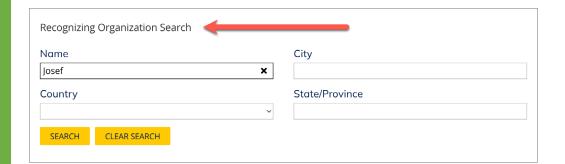
Your results can **only** be shared after you have accepted them.

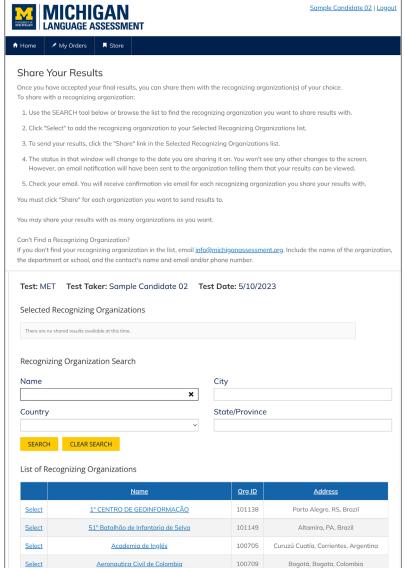


Click "Share Result."



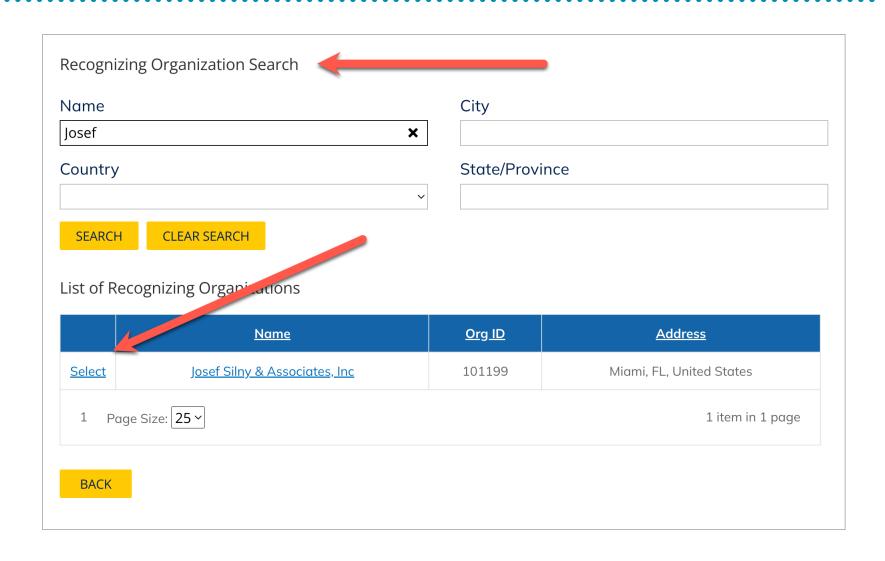
Use the SEARCH tool or browse the list to find the organization(s) with whom you would like to share results.





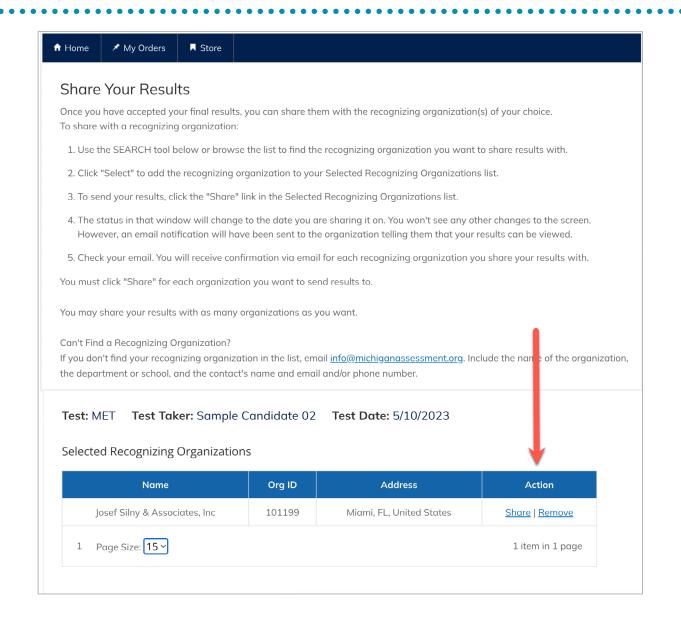
Click "Select" to add the recognizing organization to your list of Selected Recognizing Organizations.

Adding the organization to your list will not automatically share your results.



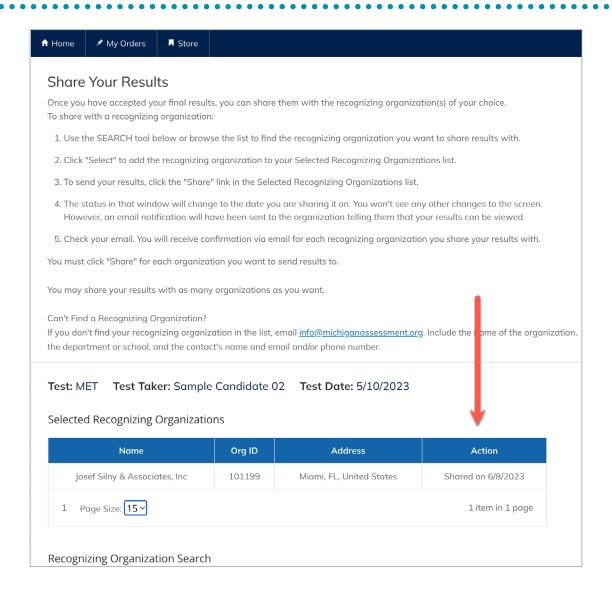
To send your results, click the "Share" link in the Selected Recognizing Organizations list.

This is an important step; if you don't do this, your results will not be shared.



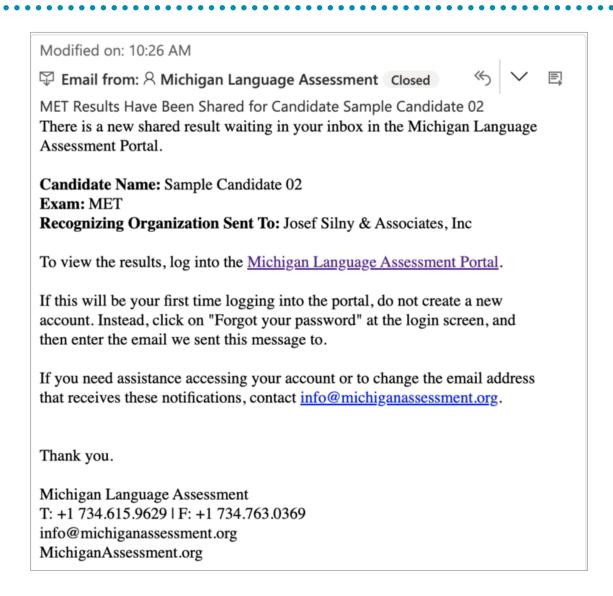
The status in that window will change to the date you are sharing your results.

You will not see any other changes to the screen. However, an email notification will have been sent to the organization telling them that your results can be viewed.

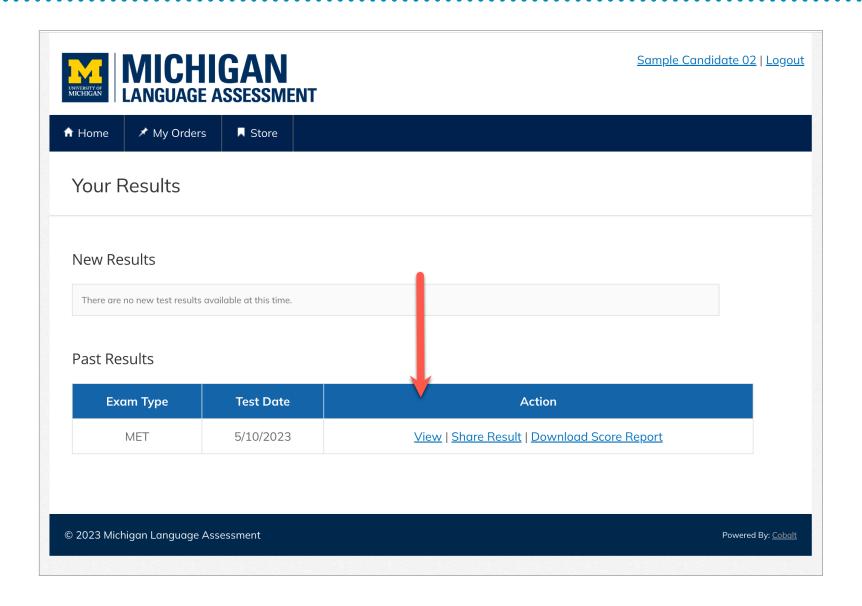


Check your email.

You will receive a confirmation via email for each recognizing organization with whom you share your results.



You can log back into the portal and share with more organizations at any time.







Remember—you must click "Share" for each organization individually, or your results will not be shared. Michigan Language Assessment does not automatically share results with recognizing organizations.

Can't Find a Recognizing Organization?

If you don't find your recognizing organization in the list, email info@ michiganassessment.org. Include the name of the organization, the department or school, and the contact's name and email and/or phone number.

Please note that some organizations currently require a paper-based MET Verification Statement from Michigan Language Assessment, rather than receiving results digitally. Verification statements are available for purchase from the customer portal and will be sent within 7 days of receipt of the order.

If you have any questions, please email info@michiganassessment.org and our customer service team will be happy to help you.

Thank you for choosing to prove your English and achieve your goals with MET!