



MICHIGAN LANGUAGE ASSESSMENT

Michigan English Test Test Taker Handbook

Michigan Language Assessment

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The Michigan English Test

What is MET?

The Michigan English Test (MET) is a secure, multilevel, 4-skill English proficiency test used for high-stakes purposes in educational and professional settings. MET is offered as a digital test at authorized test centers around the world; it is also offered remotely (at-home version) in some countries.

Who is MET for?

MET is intended for adults and adolescents who are at or above a secondary level of education and who want to certify their English language proficiency. MET evaluates English language proficiency from high beginner to advanced levels.

MET is aligned to the Common European Framework of Reference for Languages (or CEFR), which provides an international standard for levels of language proficiency. MET is designed for test takers from high beginner to advanced levels of English proficiency, or A2 to C1 levels on the CEFR.

Why take MET?

MET is used to certify English proficiency for immigration, academic, professional, and personal uses.

1. Immigration:
 - a. Meet English proficiency requirements for occupational visas for healthcare professionals interested in working in the United States
 - b. Meet English proficiency requirements for Australian visa purposes
2. Academic:
 - a. Meet institutional or local graduation requirements
 - b. Apply to colleges and universities in English-speaking countries
 - c. Apply for scholarships
3. Professional:
 - a. Meet English requirements to obtain or improve employment opportunities
 - b. Certify English proficiency to apply for licensure for healthcare professionals

Check the full list of institutions and organizations that accept MET as proof of English proficiency [on our website](#).

What does MET test?

MET is designed to evaluate your proficiency in the English language. As a multilevel test, MET includes a variety of carefully selected items and tasks to determine if you have a high-beginner, intermediate, high intermediate, or advanced level of English.

The topics reflected in the items and tasks are chosen to ensure that test takers do not need any specialized knowledge or experience to understand them. For example, you may hear a conversation between co-workers about a project, read a short informational article about a local festival, write about the advantages and disadvantages of exercising regularly, or talk about your opinion on a general topic.

MET Sections

MET has four sections - Writing, Listening, Reading, and Speaking - and takes 155 minutes to complete. Test tasks are familiar to test takers and do not require any specialized knowledge.

Writing

- 45 minutes
- 2 parts
 - Part 1: Write short responses to three questions
 - Part 2: Write an essay supporting your ideas with multiple paragraphs

Listening

- 35 minutes
- 3 parts with 50 questions:
 - Part 1: Short conversations between two people, each followed by one multiple-choice question (19 questions)
 - Part 2: Longer conversations between two people, each followed by three to five multiple-choice questions (4 conversations, 14 questions)
 - Part 3: Short talks by a single speaker, each followed by three to four multiple-choice questions (4 talks, 17 questions)

Reading

- 65 minutes
- 3 parts with 50 questions:
 - Part 1: Grammar: Choose the correct word or phrase to complete the sentence. (20 questions)
 - • Part 2: Single-text reading: Informational reading passages of academic or general interest followed by five multiple-choice questions. (2 texts, 10 questions)
 - Part 3: Multiple-text reading: Sets of three texts on a related topic followed by ten multiple-choice questions. (2 sets of texts, 20 questions)

Speaking

- 10 minutes
- 5 tasks:
 - Task 1: Describe a picture (60 seconds)
 - Task 2: Talk about a personal experience (60 seconds)
 - Task 3: Express a personal opinion (60 seconds)
 - Task 4: Talk about the advantages and disadvantages of a situation (90 seconds)
 - Task 5: Explain and justify an opinion to a person of authority (90 seconds)

MET Preparation and Familiarization

Preparation Resources

There are many free preparation resources that will help you get ready to take MET. Click the links below to access free resources about what to expect in each section of MET.

- [What is MET?](#)
- [Planning for MET](#)
- [MET Study Guide](#)

Skills Details	Videos	Reference guides
Writing	Writing Overview	Writing Reference Guide
Listening	Listening Overview	Listening Reference Guide
Reading	Reading Overview	Reading Reference Guide
Speaking	Speaking Overview	Speaking Reference Guide

Visit the Michigan Language Assessment [website](#) and [YouTube channel](#) to access more preparation and video resources to help you prepare for MET.

Sample Tests

[The MET Digital Sample Tests](#) feature all four skills and offer test takers a chance to become familiar with the test format and item types.

Practice Test Books

In addition to our free resource library, we have official Practice Test Books available for purchase.

- [Official MET Practice Test Book with answers](#) (for self-study)
- [Official MET Practice Test Book Classroom Edition](#)

MET Scoring and Results

How is MET scored? How are results reported?

The MET Listening and Reading Sections have multiple-choice questions with only one correct answer. Each correct answer adds to the final score for its section; points are not subtracted for wrong answers. The MET Listening and Reading Sections are scored by computer at Michigan Language Assessment.

Your responses to the MET Writing and Speaking Sections are scored by certified raters using scoring criteria established by Michigan Language Assessment. On our website you can find [MET Speaking](#) and [MET Writing](#) rating scales and additional information about [MET scoring](#).

You will receive your MET score report typically within five days after your test date. The score report will include your overall score and section scores for each skill area. All scores are reported on a scale from 0 to 80. The overall score is the average of all four section scores. You will also see the corresponding level on the Common European Framework of Reference (CEFR) for each of these scores.

You can see a sample [MET Score Report](#) and a sample [MET Certificate](#) on our website.

MET Scheduling

MET is offered digitally as a 4-skill exam either in person at Authorized Test Centers or Prometric Test Centers, and also remotely from home in some countries. All four sections are completed during the same digital administration, on a computer, including the speaking section of the test.

What are some things to verify before you schedule your MET?

Before scheduling your MET, check with the organization that will receive your MET score report to know if they have any specific requirements you will need to meet.

- **Test delivery options:** Some institutions and government agencies accept tests administered at a test center and remotely from home. Others do not accept remote

tests. The MET score report will show whether you took MET at a test center or remotely.

- **Minimum scores:** Some institutions have specific requirements in terms of English proficiency. For example, if you are applying to colleges and universities, each of them will publish the exams that they accept and the minimum scores that they require. Check the overall and section scores to make sure that you are ready to meet the requirements by the time you take MET.
- **Single section retake:** MET offers the option of retaking only one section - either the listening, reading, or writing section - if you could not demonstrate your best performance on test day. Before you sign up to retake a section, make sure the institution that will receive your score report accepts section retakes. The MET score report will show if you retook one section of the test.

Where can I take MET?

MET is available almost anywhere in the world through our network of Authorized Test Centers, Prometric Test Centers, and remotely from home in some countries.

- To take MET at an Authorized Test Center, contact the center directly. They will tell you how to register for and schedule MET. Here you can find our current list of [Authorized Test Centers](#).
- To take MET at a Prometric Test Center, you will register through the [Michigan Customer Portal](#).
- To take MET at home, you will register through the [Michigan Customer Portal](#).

Check our [Registration and Scheduling Guide](#) for more information about registering for and scheduling your MET with the Michigan Customer Portal.

Visit Prometric's [website](#) for more information about scheduling your MET at a Prometric Test Center or remotely from home.

Accommodations to Take MET

If you have a visual, hearing, motor, or learning disability that requires accommodations to take MET, you must request this when booking your test:

- For MET taken at an Authorized Test Center, make the request with that center.
- For MET taken at a Prometric Test Center or remotely, make the request at the time of purchase.

In all cases you need to make the request in advance of your test date and will need medical documentation.

Check our [website](#) to know which accommodations are available and when and how to request them.

MET Fees

MET pricing varies by country.

- If you are taking MET at one of our [Authorized Test Centers](#), contact them for pricing information.
- If you are taking MET with Prometric, either at one of their test centers or remotely, find your country in the list on [our website](#) and check the price for MET.

The following services are offered for additional fees:

- Speaking and/or writing section rescore requests
- Single section retake
- Paper certificate of achievement
- Paper verification statement of results
- Invalidation appeal

Fees for these services vary by country and can be found on our [website](#).

Cancellation and rescheduling

Tests administered at Michigan Language Assessment [Authorized Test Centers](#) have their own cancellation and reschedule policies. Please contact your test center for details. Tests administered at a Prometric Test Center or taken remotely are subject to [Cancellation and Reschedule policies](#).

Taking MET

On the day of your test, allow plenty of time to arrive at your test center and complete the check-in procedures. Your testing center will tell you when you need to arrive, usually at least 30 minutes before your scheduled test time. You will be guided through the check-in process, including showing your identification, taking an exam day photo, and other security checks.

For MET taken remotely, you should launch the ProProctor™ application 15 minutes before your scheduled test time. A check-in agent will guide you through the process including showing your identification, taking an exam day photo, and other security checks.

Test Taker Identification

When you take MET, you will need to show an official, non-expired identification document (ID) issued by your government with a recent photo and signature. Only physical IDs are accepted; digital IDs or photos of IDs are not accepted.

Acceptable forms of government IDs include:

- Driver's license
- Government-issued ID card
- Passport

If your current government-issued photo ID does not include a signature or is not in Latin characters, then a secondary ID with a signature and a name that exactly matches the full name used when registering for MET must be provided. Secondary IDs include some bank cards, credit cards, and some employee IDs.

Candidates under 18 years of age on the test date and whose identification does not contain a signature are not required to provide secondary signature identification.

If the identification requirement is not fulfilled at check-in on test day, the test taker will not be allowed to take MET and will forfeit their fees.

Identification Requirements for Minors

Minors aged 16 to 17 taking the test at a Prometric Test Center need a permission slip from their parent or legal guardian or must come with the parent or legal guardian to the testing center.

Minors aged 15 and below taking the test at a Prometric Test Center must have a parent or guardian present at the testing center.

For more information about ID requirements visit our [website](#).

Breaks

MET is a timed test and does not include scheduled breaks. You may be allowed an unscheduled break during MET taken at a test center, but **the time clock does not stop or pause during the break**. You will not be allowed access to your locker or personal items, or to speak with anyone during any unscheduled break.

Breaks are not permitted if you take MET remotely.

Exam Day Photo

Wherever you choose to take MET, an exam day photo will be taken. Test center staff or your remote readiness agent will guide you through the process. Glasses should be removed. Face masks should be temporarily removed. Head coverings, except for those of cultural or religious significance, or medical necessity, must be removed for the photo. Your photo will be shared with Michigan Language Assessment and will be included in your official score report.

Taking MET at a Test Center

All MET test centers have rooms with comfortable temperature, good lighting, and good sound insulation. Centers follow guidelines to ensure all test administrations are fair and test takers are treated equally. Authorized Test Centers and Prometric Test Centers provide all test takers with the technical equipment necessary for taking MET, including a computer with headphones and a working microphone. All test centers are required to deliver the test on devices that meet our requirements.

Check with your center directly for any special instructions and test policies before your test day.

What am I allowed to bring with me?

All test takers must bring a valid ID with them on test day. See the section on [Test Taker Identification](#) for more information. In addition to your ID, you will be allowed to bring your locker key, and water in a clear plastic bottle (with the label removed) into the test room. If you need to bring medications with you, check with your test center. If you are wearing eyeglasses, you will be required to remove them for visual inspection. All other personal items will need to be stored in an assigned area at the testing center.

Examples of items that are not allowed into the testing area include, but are not limited to:

- Cellphones, wearable technology, communication devices, or any other devices capable of connecting to a network (wired, wireless, or bluetooth)
- Cameras or any other electronic items
- Wireless headphones, earbuds, or headsets
- Dictionaries
- Study aids of any type
- Notebooks
- Outerwear
- Hats
- Food
- Non-water drinks
- Purses, briefcases, bags
- Weapons of any kind

Taking MET Remotely

Note: You should confirm whether the institutions that will receive your MET scores accept results from remote tests or accept only tests that are administered at test centers.

If you are taking MET remotely, you are responsible for making sure your exam space and equipment are suitable for taking MET **before** your testing date. If your exam space or

equipment do not meet the minimum requirements shown below, you may not be able to take MET and risk losing your exam fee.

Your Environment

When taking MET remotely, you need to be indoors, in a quiet, well-illuminated room, with walls all around it. Windows and/or glass doors need to be covered where possible.

You need to be alone in this room. Other people are not allowed in the room while you are taking the test. If anyone enters the room, your exam may be invalidated.

Unauthorized Items

Examples of items that are not allowed in the room where you are taking MET remotely include but are not limited to:

- Cellphones, wearable technology, communication devices, or any other devices capable of connecting to a network (wired, wireless, or Bluetooth)
- Cameras or any other electronic items
- Wireless headphones, earbuds, or headsets
- Dictionaries
- Study aids of any type
- Notebooks
- Outerwear
- Hats
- Food
- Non-water drinks
- Purses, briefcases, bags
- Weapons of any kind

During the Test

- Lightweight clothing items such as sweaters, suit jackets, scarves, etc., must be hung on your chair, not placed in laps or on the workstation.
- You may not change your location or turn off the lighting.
- Your audio and web camera must be turned on at all times.
- You must not speak to or receive aid from other people.

Check Prometric's full guidelines for taking MET remotely [here](#).

When you check in to take your test online, a readiness agent will perform a 360° scan of your exam space to ensure it meets the requirements. Refunds will not be given if the space does not meet the requirements and the test is not allowed to continue.

What equipment do I need to take MET remotely?

Test takers planning to take the exam remotely are responsible for ensuring their computer meets the minimum requirements, their microphone, camera, and headphones/speakers work, and that their internet is reliable and their connection speed meets or exceeds the minimum requirement. Failure to do so may result in the test not being able to launch, capture answers, or finish, resulting in the test taker having to take the test again for the full fee. Refunds will not be given.

Equipment

1. Only desktop or laptop computers are allowed. No tablets, virtual machines or additional monitors are allowed. Microsoft Surface or a similar device can be used only when configured in laptop mode. Click [here](#) for more information about Modes on Microsoft Surface.
2. Single monitors only.
3. Wired headphones or speakers. In-ear/earbuds and wireless headsets/headphones are **not** permitted.
4. Microphone (fully charged, if wireless)
5. Web camera (fully charged, if wireless)

IMPORTANT: To ensure a smooth security check-in process, we require you to take your test using an undocked computer with a movable web camera.

Laptop/PC Power Source

Devices must be plugged directly into a power source, unattached from a docking station.

System Requirements

Click [here](#) for the most up to date system requirements for using Prometric's ProProctor™ software.

Web Camera

You need a web camera to capture images and video of yourself, your ID, and your testing environment. During the check-in process you will go through a 360-degree scan of your environment, during which you must show the whole testing room to the readiness agent.

- If you use a desktop, then you must have an external web camera with a connecting USB cable. You can hold that web camera and show all the corners of your room to the readiness agent.
- If you use a laptop, then you can use either the built-in web camera or an external web camera. If you are using a built-in web camera, you can pick up the whole laptop and rotate it to show the room to the readiness agent.
- If you use a wireless web camera, make sure it is fully charged and will stay on for the entire test duration (155 minutes).

Make sure your system meets all the technical requirements with Step 1 of Prometric's [System Readiness Check](#) before your exam day.

Other Test Policies

Michigan Language Assessment adheres to strict policies to ensure the fair and secure administration of the exams.

Check the Michigan Language Assessment [website](#) for our full policies and procedures.

If you are taking MET from an Authorized Test Center, check with that center for any additional policies and procedures.

MET Results

Receiving Your Results

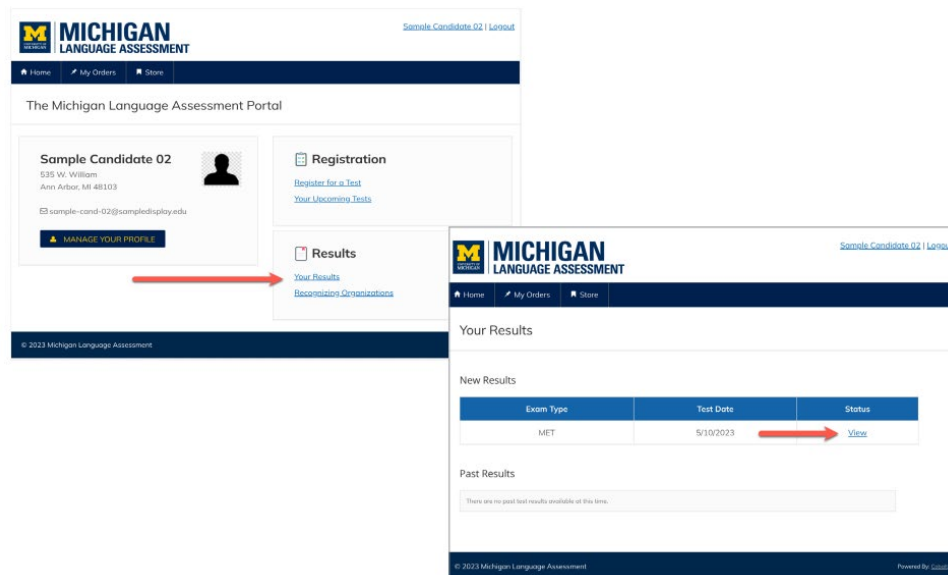
MET results are typically available within 5 days of submitting your exam and will be available to view on the Michigan Customer Portal. You will receive a digital score report and a certificate. A paper certificate is available on request for an additional fee.

MET score reports include the following information:

- Test taker's full name and date of birth
- Test taker's ID number
- Date of test
- Test location: City and country
- Exam-day photo
- Exam location: At a test center or remotely
- Verification code
- Results:
 - Overall and section scaled scores (0-80)
 - CEFR level for overall and section scores
- Guidelines to interpret test results

You can see a sample [MET Score Report](#) and a sample [MET Certificate](#) on our website.

To view your results, log into the Michigan Customer Portal using the email address you used to register for MET. Your results will be available to view under the Results tab:



When you receive your results, you will need to accept them to confirm the final result. **Do not accept the result if you intend to request a rescore or retake.**

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Sample Candidate 02 | Logout

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Results

Test Taker:
Sample Candidate 02

Exam Type:
MET

Average Score:
58

Test Date:
05/10/2023

Results Status:
Acceptance Pending

CEFR Score:
B2

Skill	Status	Score	CEFR Score
Writing	Final	53	B2
Speaking	Final	52	B1
Reading	Final	69	C1
Listening	Final	60	B2

BACK ACCEPT RESULTS REQUEST RESCORE

Results Under Review

You may be notified that the results of your MET exam are currently in review. This is often the result of a normal quality review process that occurs with a small percentage of exams. You do not need to do anything. Michigan Language Assessment will send you an email when we have finished our review. Reviews are usually completed within two weeks.

MET Single Section Retake

If you think your performance on the day of the test was not your best, you can take one of the sections of the test again. This option is available for the MET Writing, Listening, or Reading Sections only. You may retake only one section. Retakes must be ordered through the customer portal no later than **three days** after the MET results were published. You will have to pay a fee to request a section retake. For more information see the [Frequently Asked Questions](#) on the website with additional information about test fees for additional services.

If the score of the section retake is higher than the original section score, you will get a new score report. It will include an indicator (R) showing that you retook one of the sections. If the new section score is the same or lower than the original score, the score report will not change and it will not include the retake indicator.

View the Michigan Language Assessment Single Section Retake policy on our [website](#).

Rescoring

The Reading and Listening Sections of MET consist of multiple-choice questions. Your answers are right or wrong. These two sections are scored by computer and are not available for requests for rescoring.

The Speaking and Writing Sections of MET are scored by trained and certified raters. If you think there was a mistake in the scoring process of either of these sections, you may request a rescore. A different set of raters will evaluate the section you request. You will have to pay a fee to request the rescore. Fees for these services vary by country and can be found on our [website](#). You can request the rescore of a section only once. Rescore requests must be made within **three days** of receiving your MET results and before the results are accepted. The rescore decision is final.

The rescore can be requested on the customer portal when viewing your results:

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[Sample Candidate 02](#) | [Logout](#)

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Results

Test Taker: Sample Candidate 02
Test Date: 05/10/2023
Exam Type: MET
Results Status: Acceptance Pending
Average Score: 58
CEFR Score: B2

Skill	Status	Score	CEFR Score
Writing	Final	53	B2
Speaking	Final	52	B1
Reading	Final	69	C1
Listening	Final	60	B2

BACK ACCEPT RESULTS REQUEST RESCORE

If the rescored result is higher than the original score for that section, the score report will be updated with the new score and the fee will be refunded. If the rescore is the same or is lower than the original score, the score report will not change and the fee will not be refunded.

View the Michigan Language Assessment Rescore policy on our [website](#).

Sharing Your Results

Once accepted as final, you can immediately share your results digitally with as many institutions as you like through the Michigan Customer Portal.

MET results do not expire; however, institutions will only accept test results as valid during a certain period of time after the test date. Check with your chosen institutions for their requirements so you know when to take your test.

Download our [PDF Guide](#) to sharing your results to learn more.

Score Verification

Some Recognizing Organizations require test takers to send a physical verification statement to confirm their results. Paper verification statements are available to purchase from the Michigan Customer Portal for an additional fee.

The statement contains the test taker's name, name of the test, year in which the test was taken, where it was taken, and the results achieved.

Understanding Your Results

The back side of the MET score report will help you understand what MET scores represent. You will find descriptions of what test takers can do in each of the four skills at each of the four levels of proficiency evaluated by MET.

The Common European Framework

MET

The main purpose of the Common European Framework of Reference (CEFR) is to provide a common basis for the elaboration of language syllabi, examinations, and textbooks. The CEFR describes language proficiency at six main levels:

A1-A2 Basic User	B1-B2 Independent User	C1-C2 Proficient User
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MET Listening Scores that correspond to CEFR Levels C1, B2, B1, and A2

Scaled Score	CEFR Level	Description
64 and above	C1	Can follow most lectures, discussions, and debates with relative ease. (Council of Europe, 2001: 67)
53-63	B2	Can understand recordings in standard dialect likely to be encountered in social, professional, or academic life and identify speaker viewpoints and attitudes as well as the information content. (Council of Europe, 2001: 68)
40-52	B1	Can understand the main points of clear standard speech on familiar matters regularly encountered in work, school, leisure, etc., including short narratives. (Council of Europe, 2001: 66)
27-39	A2	Can understand and extract the essential information from short, recorded passages dealing with predictable everyday matters that are delivered slowly and clearly. (Council of Europe, 2001: 68)
26 and below	Below A2	

MET Reading Scores that correspond to CEFR Levels C1, B2, B1, and A2

Scaled Score	CEFR Level	Description
64 and above	C1	Can understand in detail a wide range of lengthy, complex texts likely to be encountered in social, professional, or academic life, identifying finer points of detail including attitudes and implied as well as stated opinions. (Council of Europe, 2001: 70)
53-63	B2	Can read with a large degree of independence, adapting style and speed of reading to different texts and purposes, and using appropriate reference sources selectively. (Council of Europe, 2001: 69)
40-52	B1	Can read straightforward factual texts on subjects related to his/her field and interest with a satisfactory level of comprehension. (Council of Europe, 2001: 69)
27-39	A2	Can understand short, simple texts containing the highest frequency vocabulary, including a proportion of shared international vocabulary items. (Council of Europe, 2001: 69)
26 and below	Below A2	

MET Speaking Scores that correspond to CEFR Levels C1, B2, B1, and A2

Scaled Score	CEFR Level	Description
64 and above	C1	Can express him/herself fluently and spontaneously, almost effortlessly. (Council of Europe, 2001: 74)
53-63	B2	Can use the language fluently, accurately and effectively on a wide range of general, academic, vocational or leisure topics, marking clearly the relationships between ideas. (Council of Europe, 2001: 74)
40-52	B1	Can communicate with some confidence on familiar routine and nonroutine matters related to his/her interests and professional field. (Council of Europe, 2001: 74)
27-39	A2	Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. (Council of Europe, 2001: 74)
26 and below	Below A2	

MET Writing Scores that correspond to CEFR Levels C1, B2, B1, and A2

Scaled Score	CEFR Level	Description
64 and above	C1	Can write clear, well-structured texts of complex subjects, underlining the relevant salient issues, expanding and supporting points of view at some length with subsidiary points, reasons and relevant examples, and rounding off with an appropriate conclusion. (Council of Europe, 2001: 61)
53-63	B2	Can write an essay or report which develops an argument, giving reasons in support of or against a particular point of view and explaining the advantages and disadvantages of various options. (Council of Europe, 2001: 62)
40-52	B1	Can write straightforward connected texts on a range of familiar subjects within his/her field of interest, by linking a series of shorter discrete elements into a linear sequence. (Council of Europe, 2001: 61)
27-39	A2	Can write a series of simple phrases and sentences linked with simple connectors like "and," "but," and "because." (Council of Europe, 2001: 61)
26 and below	Below A2	

For more information about MET scores, including verification of scores, visit MichiganAssessment.org.

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How does MET compare to other exams or frameworks?

MET and the CEFR

The Common European Framework of Reference (CEFR) describes what language learners need to learn to be able to do to communicate in another language. It also provides a way for learners' progress to be measured at each stage of their learning¹.

MET is designed for learners from high beginner to advanced, or A2 to C1 on the CEFR. Find out more about the CEFR [here](#).

The following table shows the MET scores that correspond to CEFR levels:

Level	CEFR level	MET score ranges
Advanced and higher	C1	64 - 80
High Intermediate	B2	53 - 63
Intermediate	B1	40 - 52
High beginner	A2	27 - 39
	Below A2	0 - 26

More information about how MET scores align with the CEFR can be found [here](#).

MET and IELTS

This is how MET scores compare to IELTS Academic bands²:

¹ Council of Europe. Council for Cultural Co-operation. Education Committee. Modern Languages Division. (2001). *Common European framework of reference for languages: Learning, teaching, assessment*. Cambridge University Press. Available from: <https://www.coe.int/en/web/common-european-framework-reference-languages>

² Michigan Language Assessment (2025). [Concordance Report: Score Equivalences Between MET and IELTS Academic](#). Ann Arbor, MI.

MET Score Range	IELTS Academic Band
38-43	4.5
44-48	5.0
49-52	5.5
53-57	6.0
58-61	6.5
62-66	7.0
67-70	7.5
71-75	8.0
76-80	8.5

Security and Malpractice

The consequences for cheating on an exam are serious. Test takers are not allowed to use anything that could give them an unfair advantage on an exam. This includes, but is not limited to, unauthorized items, improperly accessing or sharing exam content or information about the exam, as well as attempting to take or taking an exam for someone else. See the section [What is proxy testing and why should you avoid it?](#) for more information.

Michigan Language Assessment reviews test administrations carefully to make sure test results are valid and reflect your English proficiency. If during one of these reviews, Michigan Language Assessment determines that any rules have been broken, your test result may be invalidated and you may not be allowed to take Michigan Language Assessment tests in the future.

Test Taker Agreement

When going through the check-in process, you will be required to sign a Test Taker Agreement. This is an agreement with Michigan Language Assessment that you will follow all rules and testing policies.

Score Invalidation

Michigan Language Assessment reserves the right to invalidate a test taker's exam scores due to rule violations or irregularities identified before, during, or after test administration. Due to security protocols, Michigan Language Assessment may not inform you about details related to the irregularities or rule violations that have been identified.

Investigations

If any irregularities are identified, test takers are required to fully cooperate with all Michigan Language Assessment personnel involved in the investigation.

Test takers will be notified via email that their results have been flagged for further review due to the detection of irregularities. As part of the investigation process, test takers will be asked to provide a written statement about their testing experience as part of the investigation. The duration of the investigation may vary depending on the complexity of the case. Michigan Language Assessment makes reasonable efforts to complete the investigations within two (2) weeks.

Appeals

Test takers may appeal an invalidated result. The reasons you might submit an appeal include:

- You believe something went wrong during the test (such as problems with the computer or in the testing room) that was not your fault.
- You think the decision to invalidate your test result was based on wrong or incomplete information.
- You have new information that was not considered before.

Instructions for how to appeal will be provided in the invalidation letter sent to the test taker from Michigan Language Assessment. Test Takers will have two weeks from the date of the invalidation letter to submit an appeal.

Sharing Information with Third Parties

As part of any investigation, Michigan Language Assessment reserves the right to share information about test results with any relevant third parties, such as recognizing organizations, universities, or government agencies. Additionally, we may share this information with third parties who have a legitimate interest in the information, may assist Michigan Language Assessment in its investigation, or are conducting their own investigation. We also may respond to inquiries from any institution to which a score was submitted.

What is proxy testing and why should you avoid it?

Proxy testing is when someone else takes a test for you, pretending to be you. This is a form of cheating and is strictly against the rules.

Most proxy testing “services” require you to give criminals access to your personal computer and private information. This is very risky because your test results may be invalidated, and these criminals have also been known to extort people after the test. They may threaten to report you unless you pay them more money or share even more of your personal information.

It's important to know that Michigan Language Assessment has ways of discovering if proxy testing has taken place, even after the test is over. If you participate in proxy testing, it is very likely that you will be caught.

Always take your own tests to show your true skills and protect your personal safety. Cheating through any means harms your future and puts your information at risk.

Contact Us for Special Questions, Concerns, and Comments

Our Customer Service team is available to respond to any questions, suggestions, or concerns you may have. You can reach them at info@michiganassessment.org. If you experience any technical concerns during the exam, notify your proctor and follow their directions.